

REPUBLIC OF KENYA



**THE SECOND COUNTY ASSEMBLY
COUNTY ASSEMBLY OF NYERI
VACANCIES IN THE OFFICE OF MEMBER OF THE COUNTY ASSEMBLY SERVICE
BOARD (2 POSITIONS)**

Pursuant to Section 12(1) of the County Governments Act, 2012 which establishes a County Assembly Service Board for each County Assembly, the County Assembly of Nyeri invites applications from interested persons, both male and female, who qualify to serve as members of the County Assembly Service Board.

Requirements for Appointment

Pursuant to Section 12(3)(d) of the County Governments Act, 2012 and Section 8 and 9 and the First Schedule of the County Assembly Services Act, 2017, the applicant must fulfil the following requirements.

- (i) Must be a Kenya Citizen.
- (ii) Must be a resident of Nyeri County, with knowledge and experience in public affairs BUT not a Member of the County Assembly.
- (iii) Holds a Degree from a University recognised in Kenya.
- (iv) Has at least ten years' experience in public affairs.
- (v) Meets the requirements of leadership and integrity in Chapter Six of the Constitution of Kenya, 2010.

Application Criteria

Persons interested in filling the above positions should submit their applications, accompanied with the following documents:-

- (i) A detailed curriculum Vitae (start with your most recent employment and state job title, employer, dates employed as well as skills and achievements in each employment listed and include two professional references);
- (ii) Certified copies of Academic Certificates. (Candidates with Foreign Degrees **MUST** obtain accreditation from the Commission of Higher Education of Kenya);
- (iii) KRA Clearance Certificate.
- (iv) Compliance Certificate from the High Education Loans Board (HELB).
- (v) Certificate of Good Conduct from the Department of Criminal Investigation.
- (vi) Clearance Certificate from Credit Reference Bureau (CRB).
- (vii) Copy of National ID.

All applications should be delivered in sealed envelope and addressed to:

**The Clerk,
County Assembly of Nyeri,
P O Box 162-10100,
NYERI
OR**

Hand delivered to the office of the Clerk of County Assembly located at the premises of the County Assembly of Nyeri Ruring'u so as to reach him not later than **Monday, 2nd October, 2017 at 5:00 p.m.**

CLERK, COUNTY ASSEMBLY OF NYERI